

## **CHRIST CHURCH DOWNEND PCC MEETING**

**TUESDAY 26 APRIL 2022**

**Those Present :** Paul Peterson, Jamie Paddon, Bryan Ashton, Andy Pound, Sally Green, Julian Cox, Adam Parfitt, Roger Cholmondeley, Aidan Watson, Maggie Nichols, Laura Powell and Caroline Plummer

**Apologies :** Richard Ward, Rosie Brydon and Eloise Phillips

**Welcome and Opening Prayers :**

**PP** opened the meeting and welcomed members. **AW** confirmed that this was his last PCC meeting at CC and read from Romans 5 v 3-5. He briefly reflected upon the text and what we thought about the meaning of the word perseverance.

Minutes of the meeting held on Thursday 10<sup>th</sup> March 2022 were approved and signed.

**A POUND PROPOSED**

**SG SECONDED**

**ALL IN FAVOUR**

**PP** advised the group that the Parish Profile has been refreshed and up dated and circulated to the various advertising bodies. The next round of interviews for a new vicar are to be held on 15<sup>th</sup> and 16 June 2022.

### **Staffing Matters**

**AW** advised that his wife Cathie had now secured a 3 year Curacy place at St Werburghs Church, Derby. They are at present looking for somewhere to live. He will not be looking for a Vicar's position at this present time, but will be supporting Cathie in her new role. Hopefully in the future he will find a ministry role to fit in with family life. Prayers for this move would be gratefully appreciated. **AW's** last Thursday Holy Communion service is 9<sup>th</sup> June 2022 and his last Sunday will be 12<sup>th</sup> June 2022.

**PP** advised that he is putting together a rota for services through the summer and Anne Louise Critchlow, Julia Chard and Rob Stewart had offered their time. A new Vicar hopefully will begin his/her role in October 2022.

**PP** advised that a member of the congregation has volunteered to take over Dave Tooby's role of Planned Giving Secretary. However, this post has yet to be finalised.

**PP** reported that Anne Louise Critchlow is planning on beginning her voluntary role as a Chaplain under the Anna Chaplaincy Network which will begin on 1<sup>st</sup> June 2022. The Anna Chaplaincy name is 'owned' by Bible Reading Fellowship and an agreement needs to be signed to enable us and Anne Louise to use their logos and access their training. **PP** put it to the Committee to agree to the terms of the Licensee Agreement – Head Licence Agreement (HLA) and determine who will be the license holders on behalf of the PCC.

**MN & BA** agreed to be the signatories.

**MN PROPOSED**

**APARFITT SECONDED**

#### **Giving 4 Life**

**JP** reported that Burton Sweet are to make some changes to the CC Accounts, which will then be circulated to the PCC. **JP** expressed his concerns that a few details regarding staff salaries and expenses have been missed. In his opinion, the details have not been presented in the best way.

Income in the first quarter is slightly behind what was predicted. Maintenance on the South Tower has been a major expenditure. **JP** advised that for 2020/21 there would be a surplus for the GF of £55,000 and we should consider how to utilise these funds. His recommendation -

Spend a total of £25,000 broken down as follows -

£10,000 to repay a short term loan to a member of the congregation

£10,000 to be put towards the Diocese loan - (£5,000 already paid)

£3,000 to purchase new tech

£2,000 transfer to AMP fund

**BA** put a question to **AW** as to why Option 1 was the favoured option choice with regards to the 'tech' purchase.

**AW** replied that we are being loaned a piece of kit from another church and it can be used with Option 1.

**BA** questioned the low viewings on streamed services via U tube.

**JC** replied that there are between 20-30 live viewers each stream session and others watch during the week.

**AW** commented that some families looking for a new church will watch services on line before coming in person to church. As well as housebound members of CC appreciate watching on line.

**PP** proposed the following -

£10,000 repayment to Diocese on top of £5,000 payment

£10,000 part repayment to a member of CC

£3,000 tech expense

£2,000 Asset Management Plan

**£25,000 TOTAL**

**APAR PROPOSED**

**RC SECONDED**

**ALL IN FAVOUR**

#### **FIKA Report**

**RC** enlightened the group about his recent experience of a FIKA meeting at a church in Redland. FIKA is a Swedish word meaning tea, coffee and cake – **generosity**. **RC** felt that at CC we look regularly at generosity and giving. However, he recommended we spend some time looking at how FIKA works and maybe in the future, we could start a FIKA group to look at how gifts and talents could be shared within the life of CC. The main focus of FIKA being time, attention, wealth, talents, possessions, reputation and comfort.

**PP** thanked **RC** for his report on FIKA and **RC** led the group in prayer.

#### **Wardens Report**

##### **Quinquennial Inspection Headlines**

**BA** advised that damp has been found in the cupboard on the outside wall of the Garden Room. **BA** and **MN** to investigate further how to rectify this problem ie re-plastering and painting.

Plaster around the patio door to the outside of the Garden Room has cracked in places. **MN and BA** looking into setting up a working party to carry out some remedial work to the Church building as soon as possible, as there were several areas needed painting.

The toilet which houses the boiler has a foam around the main door which acts as a preventative to stop fire spreading. A notice may need to be placed on this door to advise the public that it is a fire door. **MN** will ask HOS for advice about this.

Litter in the Church Yard must be collected on a regular basis.

**MN** reported that we are awaiting advice from the Structural Engineers re towers and conditions.

**MN** to notify Harts to remove remaining debris from the Crypt steps.

Both sets of gates to the Church Yard need to be refreshed with new paint.

**MN** advised that the scaffolding which was put up to repair the bell is not 'man' enough to be used by the Stone Masons. **MN** is investigating what can be done in this situation. Worst case scenario would be for alternative scaffolding to be erected.

The Stonemasons have given an estimate to re-point North Tower including scaffolding of £1500 plus VAT.

Both boilers have now been serviced.

The Over Door Heater is now working producing warm air, cost of repair £267 plus VAT.

**PP** recommended the following –

Re-pointing of North Tower cost £1500 plus VAT.

**APOUND PROPOSED**

**APAR SECONDED**

**MN** advised that the side church door locks are not working correctly at the present time. A Locksmith was called out to look at this problem and has cleaned all the parts.

**Environmental Update**

**AW** reported that a Committee is now up and running consisting of 5 members.

A meeting was held on 24<sup>th</sup> April 2022 the outcome of which is that CC would qualify for the Bronze Eco Award. However, there were a few outstanding questions to be addressed. The Committee would aim to meet 2/3 times per year and each member would focus on an area of the Award. Hopefully this time next year we could be looking at starting the Silver Award. An Eco Justice service will be arranged for this summer.

### **Parish Safeguarding**

**LP** reported the following –

3 DBS checks completed

8 are in the process of completion

### **Safe and Welcome Award**

**EM** is putting together photographs of Church Leaders for a display.

**Alice Kemp** is looking into an Accessibility Audit.

When the outstanding items have been completed CC should obtain a Silver Award.

**PP** reminded members that **LP** is looking to stand down from this voluntary role. **PP** thanked her for all her hard work over the last 4 years.

**AW** asked whether this role could be split?

**PP** replied that Safeguarding Admin was undertaken by CC office.

**PP** reminded members that the annual APCM would be held on Sunday 8<sup>th</sup> May 2022 at 12 noon after the 10.30 service. Jon Tooby is compiling the Annual Report and a copy would be available on line as well as paper copies in due course. A shared lunch will be held at the end of the meeting. **PP** asked members to encourage others to sign up for a role on the PCC. A maximum of 15 members is permitted.

**AW** advised that because of his move to Derby, he would be stepping down from his role as Foundation Governor at CCJ.

### **Correspondence**

**CP** advised that there was none to date.

**AW** advised that Harriet Jolly is doing a brilliant job in her new role as Head of Children's Ministry.

**PP** advised that Beth Mullins is doing a great job in her new role as Assistant Administrator.

**AW** led the group in closing prayers.

**PP** invited all members to a bar b q at his home in Glendale on Tuesday 28<sup>th</sup> June 2022 following which there would be a PCC meeting.

Signed .....



Dated .....

28<sup>th</sup> June 2022