



**CHRIST CHURCH DOWNEND PCC**  
**Wednesday 6<sup>th</sup> May 2025 at 7.30pm in the Youth Hub**

**Minutes**

**Those Present:** Paul Peterson. Nigel Stowe. Dan Watts. Philip Rowe. Ali Rowe. Debbie Pastwa. Maggie Nichols. Bryan Ashton. Sally Green. Andy Pound. Julian Cox. Laura Green. Lynda Lloyd. Richard Bacon. Katie Allen. Roger Cholmondeley.

**Apologies for absence:** Andy Pound

**Opening Prayers (DW):** Psalms 23 & 63 A longing to be filled by the Lord.  
A short silence then DW prayed

**Minutes of the meeting held on Wednesday 26th March 2025:**  
Approved AR. Seconded MN. All agreed.

**Matters Arising:**

**Parish Hall heat pump update (BA).** MN. RC. BA all went to see Heat Pumps in place. James Gardner meeting South Glos ref noise levels to ensure they meet the current criteria. Possible start in August 2025 dependent on planning permissions. Funding. 24.6K from grants.

**Clergy Pensions:**

Draft letter from NS. All agreed. **NS to forward letter to Deanery Synod.**

**New and Ongoing Business.**

**1. Christ Church Vision Update. DW.**

New logo on the banner will be rolled out at the beginning of APCM.  
24 hours of prayer 6th & 7th June 2025  
First half of the year focused on Growing Younger.  
In the autumn focus on Going Deeper.  
Holiday at Home 17th - 19th October 2025. Fun and teaching.  
A lot of time, work and energy has gone into building relationships with schools & parents /carers which is proving productive.  
Cafe Church seems to be working well.  
KA asked if another Alpha course is coming up. There will be a course later in the year.

**2. Giving 4 Life**

**Streamlining Bank Accounts:** Application submitted for the change of signatories on the CCLA accounts. Awaiting further update.  
Charge card application letter sent to bank.

### **Approval of 2024 Accounts.**

Nick Gale - Acting Treasurer and Gabrielle Foster - Bookkeeper played crucial roles in the production of the accounts- Giving 4 Life team reviewed them last week.

PP highlighted key elements of the report.

Page 3/21 Structure Government + Management. Slight change in wording from last year.

Proposed that we approve 2024 Accounts to be taken to APCM.

Proposed PP. Seconded DW

All in favour.

### **First Quarter 2025 outturn.**

PP went through the report from Gabrielle Foster.

Quarter 1. Income was up by 5% on budget.

Quarter 1. Expenses were slightly more than budgeted.

CC AMP - The fund balance is - £46728 due completely to the costs of the Chancel roof repairs.

Money will need to be moved from other accounts.

Warm Spaces. This fund is very healthy primarily due to the SGC grants it receives. MN is looking at how this money is best used.

NS suggested a thank you for Gabrielle Foster. This will be done at the APCM

PR prayed a prayer of thanks for God's provision.

### **PP to ensure Gabrielle thanked appropriately**

## **3. Staffing Update**

### **Youth Intern/Worker progress report. PP**

PP updated everyone on the position regarding youth worker recruitment. One possible candidate. Role being advertised in various places.

### **Finance and IT Administrator DW**

Elissa Wiltshire is standing down at the end of May through ill health. Currently advertising for this role. Deadline for applications 18th May 2025. Prayers for the right person.

Prayers for Elissa and Keith Wiltshire.

AR prayed for a new candidate and Elissa.

### **Relief Cleaner update DW**

This covers Ineta when she is on holiday. There have been problems recently, so now looking for a new relief cleaner.

## **4. Parish Safeguarding.**

No report for this meeting.

## **5. Warden's Report MN. BA**

### **Triennial Report**

The Safeguarding policy on the website is due for review. This will be actioned in time for our next meeting.

Wardens are booked on a South Glos Leadership course.

Ideally we need to find a Health and Safety Officer to take pressure off the wardens. They will need to complete a H&S audit and update the H&S Policy.

Disability Provision. **MN to contact Alice Kemp**

### **General Update.**

Damp on the north west wall has now dried out. This has saved over £9,000

Chair of the cricket club has notified us that they will be putting high nets up around the boundary edge adjacent to the church.

Premises Licence. We are allowed 15 temporary event notices per year, but the folk club alone requires 10.

If we get a full Premises Licence it will cover all events. Cost will be covered by all the events.

£100 to get licence for the year then £70 per year after.

Proposed by MN. Seconded by BA. All in favour to get a Premises Licence

### **MN to action**

### **Church Centre and Parish Hall Noticeboard upgrades. KA**

Noticeboard at Quakers Road needs to be replaced

The Noticeboard at Christ Church may need to be renovated.

Suggestion of a sign at Quakers Road similar to the blue information board on Downend Road.

John Lockwood from Men in Sheds has been approached about the QR board replacement

KA happy to look at signage from a company.

### **KA to speak with SG**

### **PP to arrange meeting with John Lockwood**

## **6. Correspondence.**

Annual Report uploaded to read.

Dan and Julia Watts to host a BBQ & Croquet evening on Wednesday 25th June 2025 at 6pm for PCC members and plus 1's

PCC members please fill in PCC nomination forms for next year before the APCM.

PP closed the meeting in prayer



Approved 15/7/25

**Next Meeting Tuesday 15th July 2025**