



CHRIST CHURCH DOWNEND PCC

Monday 15th June 2026 at 7.30pm in the Garden Room

Minutes

Those Present: Paul Peterson. Dan Watts. Katie Allen. Nigel Stowe. Sally Green. Maggie Nichols. Bryan Ashton. Philip Rowe. Ali Rowe. Richard Bacon. Andy Pound. Julian Cox. Rosanna Wood.

Apologies for absence: Nick Gale. Lynda Lloyd. Mark Tanner.

Opening Prayers. DW. As we are now looking at the book of Psalms, Dan read Psalm 27:4-8. With a new PCC there are a lot of things needing our attention. Remember we are followers of Jesus seeking God's grace. How is God inviting us to seek his face?
DW closed in prayer

PP welcomed Rosanna Wood onto the PCC. There is still space for more members.

Minutes of the meeting held on Wednesday 6th May 2026

Proposed. AR. Seconded MN. Approved and signed.

Matters Arising:

Noticeboards – Update from KA re Men in Sheds capacity. KA to contact John Lockwood.

Election of Chair. NS proposed Paul Peterson. Seconded MN. All in favour.

Election of Vice Chair. PP proposed Nigel Stowe. Seconded AR. All in favour.

It was noted that NS would step into the chair role during PP's sabbatical in Spring 2027

PCC Code of Practice.

What makes an effective PCC? Discussion in pairs.

Thoughts were written up on a flip chart.

Strongest points. Prayer. Representative of Church Life.

Weaker points. Raising issues for the Agenda. Honesty/disagreement.

Visibility. - it was suggested that we have a photo of PCC members displayed in Christ Church and at Church Centre, together with a profile on the web site of all members.

Actions: Members to email DW a short profile sentence about self and what they are passionate about by end of June. DW to arrange commissioning and photo.

PP read through The Code of Conduct highlighting key elements.

RB asked to add a sentence about raising issues for the Agenda.

Action: PP to update.

New and Ongoing Business.

1. Christ Church Vision Update. DW.

DW had recently attended a diocesan conference – Heart & Soul. He gave out postcards.

2 questions of cards.

1, Is there anything that needs to change in our structures to put children, young people & families at the heart of all we do?

2, How could we include children, young people & families in Church governance, PCC and decision-making processes?

DW then asked for any comments.

KA - A junior PCC or junior voice.

RW – More involvement of youth in services.

RB – Feedback from youth/parents.

JC – Ability to be involved. Engaging people.

Action: DW to reflect on feedback provided

2. Giving 4 Life.

Treasures Update – PP gave update on NG's behalf

Composition of G4L Team 2026. Nick Gale. Adrian Harding. Dave Green. Adam Parfitt. Dan Watts. Paul Peterson. Approved by PCC.

G4L meeting last week. Insignis Saving Platform now set up with 5 signatories. Protocol being written by Gabrielle.

Debit card search still ongoing. Ode card – Preloaded debit card being explored

The role of the G4L team in clear messaging to the congregation had been discussed.

DW asked:. Do the PCC require a copy of the G4L minutes? Agreed that the minutes were to be added to the Google drive. **PP to action**

Action: Half yearly B v A finance figures to be circulated to PCC Members when available in mid to late July

Other sub-committees:

Halls Committee. Sally Green – Chair. Bryan Ashton. Roger Colmondeley. Beth Mullings. Gabrielle Foster. Mike Parsons. Jan Bacon. Chris Green,

Staffing Committee. Andy Pound – Chair. Julian Cox. Paul Peterson.

Action: Any other PCC member wishing to serve on a committee to notify the chair

3. Parish Church Building Sub-Committee Proposal.

Propose the establishment of a sub committee to help Church wardens with Parish Church building related issues.

Wardens to chair the Sub Committee.

Other proposed members - Nigel Stowe. Pete Albon-Crouch. Tom Barker

Proposed by DW. Seconded by MN. All in favour.

4. Staffing Update. PP/DW

Youth Intern appointment. Xander Grylls age 22 will be starting in September 2026.

Cost £9-10,000 per year

This includes Placement Fee to SWYM £3600 per annum

Payment to hosts to cover food and utilities - weekly amount to be finalised

Local expenses including travel costs.

2 offers of accommodation so far - being followed up by PP.

Commissioning service in September at Christ Church.

SWYM Commissioning at Belmont Chapel in Exeter on Thursday 17th September.

Grant application submitted by Christ Church Schools for an extra day a week's salary for Julie Gardner as School Chaplain.

Appointment of Head Teacher at Christ Church Junior School - Edward Huxley. He is also ordained, and starts in September 2026

Renewal of Lay Minister Licence for Ali Rowe for another year.

Proposed RB. Seconded SG. All in favour.

5. Wardens Report. MN & BA - see written report

North Wall - MN has completed The Expression of Interest form for a grant and has sent photos. Hopefully hear back in next 2 weeks whether we can move to the next stage of the application process.

MN received 2 quotes for different aspects of the work. Sage Roofing to remove a third of the tiles on the north side would be £21,600 inc vat. JH Plastering quote is £2,510 + vat

Prices include the cost of scaffolding.

Scope of potential grant currently unknown

It was felt that we would need to wait for the grant outcome before proceeding.

BA attended a Faith Security Training day paid for by the Home Office. Learning how to protect your place of worship from break in, anti-social behaviour, crime, serious threats.

Action: BA to bring security proposal/report to next meeting

6. Parish Safeguarding.

Report from Beth Mullings.

Reminders have been sent out for training and checks.

Action: PP to nudge NG re DBS application

7. Deanery Synod (AR/MN)

No meeting since last PCC. Further round of bishop's interview planned from November onwards.

8. Off-site youth activities for approval

No further activities requiring approval.

9. Correspondence & AOB

No correspondence.

Date of next meetings –Wednesday 23rd September 2026, Monday 23rd November 2026 all at 7.30pm in the Garden Room

PCC BBQ Tuesday 11th August 2026 at 6pm at the Vicarage. Members and partners.

Closing Prayer – PP prayed to close the meeting.

Minutes approved 23rd September 2026

